From:	Jenkins, Lorri
To:	Irving, Toni
Subject:	FW: NRI Amendment Revision Needed
Date:	Wednesday, September 19, 2012 11:53:53 AM
Attachments:	Circle Family.pdf Circle Family Healthcare Network.pdf 11 NRI009 11 Circle Family Y2 Extension Revision.pdf

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From: Desai, Reshma
Sent: Thursday, September 13, 2012 4:10 PM
To: Andrè Hines; Vickie Rivkin; Patrick Nwaezeigwe
Cc: Barnett, Denise; Jenkins, Lorri
Subject: NRI Amendment Revision Needed

Hello NRI Grantee:

We recently found that we made errors in the lead agency amendment to extend and fund your grant through October 31, 2012. One of the miscalculations resulted in a small overpayment to your organization that will need to be reconciled at close-out. We have provided a detailed explanation in the attached document, the revised amendment for you to sign and send back to us, and a corrected Year One Unspent letter. Please review the explanation carefully and let your grant monitor know if you have questions. We apologize for the inconvenience.

Please follow the directions below for completing the attached amendment:

1. Review the amendment for accuracy and completeness
2. Print four copies
3. Sign all four copies and return to IVPA by September 19th.

Please return all four signed copies to:

Marilyn Jackson
100 W Randolph Rm 4-750
Chicago, IL 60601

Reshma Desai ☮
Director of Grant Programs
100 W Randolph, Rm 4-750
Chicago, IL 60601
p: 312.814.1708
f: 312.814.8259